

Major Area Titles: **Blue**
Committee Titles: **Red**
Team Titles: **Green**

Updated 3/31/2019

St. Louis Symphony Volunteer Association
SVA Committee and Team Descriptions
SVA Fiscal Year 2019-2020

President – Phyllis Traub (SVAPresident@SLSO.org)

Education and Community Programs – VP: Kent McNeil (SVAEducationVP@SLSO.org)

Express the Music – This program is a creative essay and poetry competition for students in sixth through twelfth grades. This educational activity invites students to listen to a specific selection of symphonic music and then express their thoughts and emotions through creative writing. Committee members contact area schools, select judges, screen the entries, and plan an awards ceremony.

Program timing: Beginning of school year through April.

Contact: Glenna Schindler, chair; Liz Halpin vice chair | SVAexpressthemusic@SLSO.org

Instrument Playground – This program provides a hands-on experience with real instruments in a traveling format. Committee members transport instruments, give short presentations about instrument families, and assist students in garnering sound from instruments. The ability to play an instrument is helpful, but not required as much as an affinity for working with elementary-age students.

Program Timing: This program is available at all SLSO Family Concerts, Tiny Tunes Concerts, and Picture the Music Awards Ceremony, and as part of the curriculum for the Symphony in Your School elementary program and other locations as opportunities arise.

Contact: John Malvin, Chair; Jim Schindler, Vice Chair | SVAInstrumentPlayground@SLSO.org

Picture the Music – This program is a creative art competition for students in kindergarten through sixth grade. Students listen to a specific selection of symphonic music and then create their own artistic interpretation through painting, coloring or drawing. Committee members oversee communications with area schools, plan and coordinate all aspects of a judging day, awards ceremony, and traveling display, and also transport pictures to and from display locations.

Program timing: Beginning of school year through March. Traveling display from March through May.

Contact: Sherry Moschner, chair; Debbie Miali, vice chair | SVApicturethemusic@SLSO.org

Powell Hall Opportunities – Powell Hall Opportunities is the overarching committee that includes five teams (Education Concert Hosts, Friday Coffee Concerts, Group Hosts, Powell Hall Tours, and Youth Orchestra) whose activities take place at Powell Hall. The collective purpose for PHO volunteers is to be an extension of the SLSO staff by providing a welcoming and positive experience for guests visiting Powell Hall, and to support Symphony sponsored education opportunities for area schools and the community, and the St. Louis Symphony Youth Orchestra. *SVA members may volunteer for one or more teams.*

Contact: Nancy Reycraft, chair; Karen Dirks, vice chair | SVAPowellHops@SLSO.org

Education Concert Hosts – The program supports the Symphony's weekday Education Concerts. Education Hosts are the friendly faces of the SLSO to area school children and teachers. Their purpose is to provide a warm welcome and assure the safety and expedient arrival and departure during education concerts. Volunteers receive a complimentary ticket to the morning's concert.

Program timing: Education Concerts begin at 9:30am and 11am. Volunteers arrive one hour before the concert and leave after all the buses are loaded for departure after the concert ends.

Contact: To Be Announced, team leader | SVAEduAmbassadors@SLSO.org

Friday Coffee Concerts – Team members help advance the SLSO’s goal of enhancing the audience experience by creating a welcoming atmosphere at Friday morning subscription concerts. Serving complimentary coffee and tea donated by Community Coffee, along with Krispy Kreme donuts, brings concert-goers together as a community as they prepare to enter the hall for the concert. Volunteers receive a ticket to the concert when serving.

Program timing: Coffee Concerts begin at 10:30am on Friday morning. Coffee service begins approximately 9:15am.

Contact: Correne Murphy, team leader | SVACoffeeConcerts@SLSO.org

Group Hosts – This team assists groups arriving by shuttle bus for Friday morning Coffee Concerts and special holiday-season concerts. Two volunteers help at each Coffee Concert, and six at each holiday concert. The volunteers greet the patrons, assist them in exiting their shuttle, and help with entry directions to Powell Hall. Following the concert, our volunteers help the patrons find their shuttles. Volunteers receive a complimentary ticket to the concert.

Program timing: Coffee Concerts begin at 10:30am. Volunteers arrive about one hour before the concert and leave after the shuttles are loaded for departure after the concert ends.

Contact: To Be Announced, team leader | SVAGroupHosts@SLSO.org

Powell Hall Tours – Our Powell Hall tour guides show guests the beauty and the behind-the-scenes areas of Powell Hall, educate them on the historical significance of Powell Hall and instill an appreciation of its attributes as a world class concert hall, architecturally and acoustically, and its value to the SLSO and St. Louis. The tours create a deeper appreciation of Powell Hall and the SLSO among visiting students and adults. Team members conduct tours after Tiny Tunes Concerts and Young People’s Concerts and as needed for special events, including adult tours. Volunteers are trained to conduct tours and get an insider’s view of Powell Hall.

Program timing: Tour dates occur throughout the year.

Contact: Becky Brown, team lead | SVATours@SLSO.org

Youth Orchestra – This team supports the St. Louis Symphony Youth Orchestra, which is comprised of musicians aged 12 to 22. Team members assist with auditions and orientation and various performance-related activities as requested by the Youth Orchestra Manager.

Program timing: Youth Orchestra activities occur throughout the school year.

Contact: Martha Duchild, team leader | SVAYouthOrchestra@SLSO.org

Philanthropy and Stewardship – VP: Debbie Dillon (SVAPandSVP@SLSO.org)

Advocacy – This program supports efforts by SLSO staff to ensure state funding for the arts. Committee members e-mail, call, and write their local legislators about important upcoming events and legislation regarding the arts and may attend Citizens Day for the Arts in Jefferson City in February. Committee members are guided by and trained in advocacy by SLSO staff.

Program timing: Advocacy efforts run primarily August - May. Citizens Day for the Arts takes place on the first Wednesday in February.

Contact: Patty Kaplan, Chair; Mark Mittleman, Vice Chair | SVAAadvocacy@SLSO.org

Ambassadors – This program supports SLSO outreach efforts throughout the community and within Powell Hall. Committee members receive ambassador training to further their knowledge of SLSO programs, goals, marketing, external affairs, development, and patron services efforts. Trained volunteers represent the SLSO at various community, business and organization events. This committee also works with the Discovery Committee to help identify celebratory occasions and marshal the SVA volunteers to come up with ideas for each celebration and then implement them.

Contact: Ray Simon, Chair; Vi Steinmeyer (with Marjie Smith), Vice Chair | SVAAmbassadors@SLSO.org

Boutique – This program provides an opportunity for concert-goers to purchase SLSO logo items, music-related products, and CDs at Powell Hall. Committee members sell products, record sales, maintain displays and promote the Symphony and SVA by providing a friendly greeting and help as needed to SLSO patrons. They are given sales training. Volunteers are provided complimentary tickets to attend the concert.

Program timing: The Boutique is staffed for all concerts. It opens one hour before each concert and during the intermission.

Contact: Jim Moore, chair; David Sperber, vice chair | SVABoutique@SLSO.org

Discovery Committee – This committee works with the SLSO Staff and the SVA Leadership to recommend new and innovative activities and programs to enhance the SVA's ability to carry out its mission and to provide additional outlets for SVA members' participation. Committee members research other symphonies' volunteer organizations, and recommend projects ranging from fund-raising to special members' events.

Program timing: Activities vary throughout the year

Contact: Mary Parks, chair; Correne Murphy, Vice Chair | SVAFriends@SLSO.org

Friends Committee – This program supports the SLSO development team to sustain and increase support for the Annual Campaign. This committee is an integral part of improving the outreach to, and stewardship of, the Friends of Symphony members. Committee members reach out to SLSO donors to thank them for their support via phone and note writing.

Program timing: Activities vary throughout the year

Contact: Jamie Spencer, chair; Sara Fabick, Vice Chair | SVAFriends@SLSO.org

Membership – VP: Connie Wepfer (SVAMembershipVP@SLSO.org)

Communications – This committee addresses several communications projects that support internal SVA needs. In conjunction with the SVA President, Executive Committee and Director of Volunteer Activities, this team compiles information for and edits the SVA in-house publications, News & Notes, Keynotes, and others as needed. Team members also write articles for the Symphony Volunteer Association's page in *Playbill*, the Symphony's concert program. Each issue features a different SVA project. Writing skills are a prerequisite, as is the ability to work with word limitation and due dates.

Some layout skills are helpful.

Contact: Jeff Kaplan, Chair | SVACommunications@SLSO.org

Photography – Team members record moments in SVA history by photographing SVA-related activities and uploading them into the SVA's Flickr account. Digital photography is necessary and computer skills are helpful.

Program timing: Varies throughout the year.

Contact: Pam Belloli, team leader | SVAPhotography@SLSO.org

Membership Meetings and Events – Committee members arrange General Membership Meetings and special SVA member events within budget guidelines, including choosing the venues, creating the invitations, selecting the menus, maintaining RSVPs, coordinating any needed table seating, and check-in. Committee members also work with other committee chairs to print, distribute, and collect Sign-Up Forms to be used at the General Membership Meetings.

Contact: Judy Brown-Rowden, chair; Susanne Mertens, vice chair | SVAMembership@SLSO.org

New & Prospective Members – This committee identifies, recruits, enlists and engages new members into the work and activities of the SVA ensuring that their skills and interests are connected to appropriate committees. Committee members host New and Prospective Member events, mail new member packets, inform committee chairs of new members interested

in their committees, ensure that all members of the organization feel welcome and manage a mentor program for new members.

Program timing: Continuous throughout the year.

Contact: Susan Seibel, Chair; Elizabeth Hahn, Vice Chair | SVANewandProspective@SLSO.org

One & Done – This committee supports various SLSO and SVA needs on an as needed basis. Designed for members who have limited time to volunteer or attend meetings but may be available on short notice. Committee members list their skills, interests, and availability and are contacted when a need arises

Program timing: Varies throughout the year.

Contact: Margaret Lahrmann, chair | SVAOneandDone@SLSO.org

Teams Reporting Directly to the Membership VP:

Membership Engagement Team – This team keeps members engaged when the New and Prospective Membership Committee has completed their introductory work, focusing on retention and participation of members while making membership fun and rewarding. It reaches out to the SVA membership to ensure that every member has an opportunity to engage in SVA programs and stay connected to the organization as they would like. This team also provides a good and welfare function by acknowledging SVA members in need of comfort or congratulations.

Program timing: As needed throughout the year and especially prior to SVA Membership Meetings.

Contact: Kathryn Snodgrass, team leader | SVAEngagement@SLSO.org

Membership Directory – Team members compile and update member information, maintain the membership spreadsheet and produce the printed and on-line SVA membership and activity directory. Excel and other computer and editing skills are desirable.

Program timing: Ongoing

Contact: Susan Pribble, team leader | SVADirectory@SLSO.org

Executive Functions Reporting to the President

By-Laws – This position interprets, maintains, and updates the SVA's by-laws as necessary.

Program timing: This function supports the SVA throughout the year as needed.

Contact: Jean Saunders | SVABylaws@SLSO.org

Nominating Committee – This committee assembles the slate of incoming SVA leadership positions. The slates are voted upon at the annual Spring Meeting, and must be published at least two weeks prior to that meeting. Executive Committee members and Committee Chairs have two-year terms. The Nominating Committee chair is appointed to a one-year term by the SVA President.

Program timing: Annually, from January through April

Contact: To be Announced | SVANominating@SLSO.org

Secretary – This position records, submits for review and approval, and publishes minutes of SVA Executive Committee and General Board meetings, and records the proceedings General Membership meetings for future reference. Review and approval is not required for General Membership meeting notes.

Program timing: This function supports the SVA throughout the year as needed.

Contact: Elizabeth Crosby | SVASecretary@SLSO.org

Tech Team – This team supports the technical needs and programs of the SVA. Team members review the information needs, data flow between SLSO and SVA, data systems, software, and apps used by the SVA to ensure accuracy, stability, coordination and ease of use. This team provides needed training and support to other committees and suggests improvements to current technical systems. Team members should possess strong technical skills across multiple platforms.

Program timing: This program supports the SVA throughout the year as needed.

Contact: To Be Announced, team leader | SVATech@SLSO.org